COMMUNITY EMERGENCY RESPONSE TEAM
FOR THE CITY OF MORGAN HILL

Message Form

To:	Message Center Use Only Incident :_____ Time:_____ Date:_____ ☐ Incoming ☐ Outgoing
From:	
Time:	

Message Text:

Action Taken:

USE CLEAR CONCISE TEXT

Examples: assignment completed, additional resources needed, unable to complete, special information/status update.